



PROTECTION OF VULNERABLE ADULTS POLICY

Guiding Principles: The welfare of all vulnerable adults is paramount. We have a duty to protect vulnerable users of the hall and others who come into contact with them on the hall's premises and we must respond to concerns regarding, physical, sexual, emotional or psychological safety and financial or other exploitation of vulnerable people without exception, have the right to protection from abuse.

Policy: All organisations using the hall that provide activities /services for Vulnerable Adults will need to have a Protection of Vulnerable Adults Policy.

Procedure: The hiring agreement will require all such organisations to demonstrate and sign they have an approved policy in place and that all leaders and volunteers are aware of the policy and if required CRB checked.

Policy: NO member of the management committee, or any other employee or representative will have unsupervised access to Vulnerable Adults unless appropriately vetted.

Procedure: All members of the management committee and any employees will be made aware of this policy and the relevant vetting procedures.

Policy: All suspicious or allegations of abuse against a Vulnerable Adult will be taken seriously and dealt with speedily and appropriately.

Procedure: A management committee member will be appointed to be responsible for Adult Protection matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the local authority Adult Protection lead agency.

Policy: All management committee members will be required to become aware of Adult Protection issues.

Procedure: Copies of the relevant Acts and DOH guidelines will be held by the management committee as a reference material for committee members.

Policy: The policies and procedures outlined above will be regularly reviewed.

Procedure: An annual review will take place following the Annual General Meeting to allow for any required up-date of policies and/or procedures. New management committee members will be provided with an understanding of their responsibilities in matters of Adult Protection.

Policy: Members of the public who use the hall should be aware of the Adult Protection policies and procedures adopted by Toft Peoples Hall Management Committee.

Procedure: A copy of this document will be available with other Policy documents and certificates.

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